

**MINUTES OF THE ETCHILHAMPTON PARISH COUNCIL MEETING HELD ON  
MONDAY 4 APRIL 2016 at 8.15pm in the VILLAGE HALL**

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**Present:** Mrs Bridewell, Mr Holgate, Mr Nash, Mr Smith and Mr Woods (Chairman)

**Apologies:**

**In attendance:**

**AGENDA**

**1. Declarations of Interests and Dispensations**

Mrs Bridewell and Mr Woods declared interests in and requested dispensations for Item 11 – Planning Applications and were granted ongoing dispensations.

**2. Minutes of the previous meeting**

The Minutes of the previous meeting were amended to read in Item 6, Heath Knapp Farm in place of Heath Knapp Cottage and then approved and signed.

**3. Matters arising**

- Play Equipment: See Item 9, below.
- Flooding: Mr Holgate reported that despite the very recent downpour the drains between Sandiacres and Manor Farm Cottages were coping well with all the water. Mr Woods had reminded Wiltshire about the need for the Vactor between the Village Hall and Sandiacres.

**4. Points from the public**

None.

**5. Treasurer's Report**

Mr Nash reported:

- a. Balances: Lloyds Bank - £ 328.49  
Nationwide - £1,826.11
- b. Grass Cutting: the first agreed payment to Mr D L Stevens had been made from the Nationwide account instead of the Lloyds Bank account
- c. Zurich Insurance: the premium to be paid in June would include the new play equipment and a revised premium
- d. New Audit Rules: the Council noted that External Audit would still be needed until the 2017/18 accounts

**6. Marquee Insurance Risk Assessment**

The Zurich risk assessment form would be sent to Ms Jessica Emery at Community First for processing with Zurich to ensure that the Parish Council was fully protected.

Mr Nash would contact Mr Martin Crabb about his insurance for the marquee.

**7. Standing Orders Amendment**

It was agreed that the Standing Orders be amended by the addition of a new order that "Notwithstanding any other standing order the Council need not obtain 3 quotes/tenders for work /contracts under £5,000".

**8. Highways**

- a. Mixon Bus Shelter: the demand by Wiltshire that remedial work be done by Highways Certified contractors meant a large increase in cost as shown by

the quote from the Chirton Building Company, tabled. In the light of the high quote £2,830 ex VAT it was agreed that Mr Nash would contact other contractors to see if they could get a Wiltshire approved team to do the work for less and, if so, to proceed.

- b. Etchilhampton/All Cannings road by The Mixon: improvement to exit from the village – Mr Woods reported a request for better lines of sight or roadside mirrors. The Council felt these were not needed.

## **9. Play Equipment**

Mrs Bridewell and Mr Woods reported that the equipment had now been installed, generously paid for by Bishops Cannings PC and donated to the Council.

The Council agreed that Mr Dave Roberts who had requisite experience in safety inspections be appointed to regularly inspect the equipment and the swings and to produce an annual report. Mr Woods would contact Mr Roberts accordingly.

The Village Hall Social Committee was minded to erect a circular seat for adults around the oak tree next to the play equipment. The Council consented to this being erected and taking over ownership when The Social Committee donated it.

As the play equipment now belonged to the Council, Mr Nash would ensure that it was now included in the Council's Zurich Insurance cover and in future cover.

## **10. Correspondence (see Annex) – to discuss and agree action**

- Passenger Transport Review 2016: The Council agreed to take no further action as members had already responded individually.
- HM Elizabeth II 90<sup>th</sup> Birthday Medal: Having considered the literature received the Council agreed to repeat its action re the Jubilee Mugs and provide free medals for village children of school age and under and offer paid for medals to all parishioners at cost. These could be distributed at the meal in the Village Hall after the "Big Walk" on 19 June. Mr Woods would circulate flyers.
- Other matters - NFA

## **11. Planning Applications**

- 16/02344/FUL – Manor Farm (All Cannings): To build below ground a clay lined lagoon for storing dirty water associated with the dairy unit of the farm.

The Council, Mrs Bridewell dissenting, agreed a series of objections to this application as it was inherently inconsistent and factually inaccurate and raised important concerns about the road safety hazard between Heath Knapp Farm and the proposed site as well as adverse environmental effects. The Council noted the prior remit to examine road safety on this road from the Devizes Area Board to Atkins, Wiltshire's highways advisers, reflecting the Council's longstanding concerns. The proposal was also contrary to the Wiltshire Core Strategy.

- 16/02349/FUL – Manor Farm (All Cannings): To build a concrete pad for storing silage on. Together with a concrete apron for access purposes.

The Council, Mrs Bridewell dissenting, agreed the same objections as for 16/02344/FUL except for references to dirty water leakage into adjacent fresh water streams.

For both 02344 and 02349 the Council considered the applications unsupported by the material provided.

Mr Woods was mandated to put these objections into final form, submit them and take the matters as far forward as possible.

Note. For all the objections to these applications see the Wiltshire Planning Website.

**12. Transparency Website**

No equipment had yet been purchased.

**13. Reports of meetings**

None.

**14. Any Other Business**

- It was noted that the Planning Inspector was holding fresh hearings on the possible development on the Coate Bridge Road in Devizes/Roundway.
- The pothole opposite Moss Cottage was getting bigger. Mr Woods reminded the Council that Wiltshire had previously declined to act on this and other holes because they were verge edge matters not the road itself.
- The same applied to the pothole near the corner of the Etchilhampton/All Cannings road at the Mixon and to the large stone in the bank of Etchilhampton House at the same place.
- A large concrete slab at the roadside between Manor Orchard and Etchilhampton House next to a gully had become displaced. Wiltshire would need to be notified.

There being no further business the meeting closed.

**ANNEX**

- 1 – Bus Consultation Survey
- 2 – HM Elizabeth II 90<sup>th</sup> birthday celebration medal
- 3 – Devizes Area Board – Minutes of 23 November 2015 meeting
- 4 – Hard copy of new bus timetables from 1 Feb 2016
- 5 – Insurance Risk Assessment & Booklet from Zurich
- 6 – Planning Applications for Manor Farm (All Cannings):
  - 16/02344/FUL - To build below ground a clay lined lagoon for storing dirty water associated with the dairy unit of the farm.
  - 16/02349/FUL - To build a concrete pad for storing silage on. Together with a concrete apron for access purposes.
- 7 – Chirton Building Company – Bus Shelter Quote
- 8– AEL – Play Equipment