

DRAFT MINUTES OF ETCHILHAMPTON PARISH COUNCIL MEETING HELD ON MONDAY 11 DECEMBER 2017 AT 8.15pm IN THE VILLAGE HALL

Present: Mrs Bridewell, Mr Holgate, Mr Nash, Mr Smith and Mr Woods (Chairman)

Apologies:

In Attendance: Mrs Cowdry

Preliminary: Mr Woods very warmly thanked Mr Smith for standing in for him whilst he was absent in hospital.

AGENDA

1 Declarations of Interests and Dispensations Requests

Mr Woods declared his interest as an adjacent land owner in Items 3, 5 and 6 – Commemorative Trees, Playing Field and Budget. His written requests for dispensations and votes in these matters were granted.

2 Minutes of the last meeting

These were agreed and signed.

3 Matters Arising

- Broadband - Speed limits on C60 Road for laying cable 11-15 December - Despite previous reassurances given to Mr Woods, Mrs Bridewell had had to argue, eventually successfully, with Wiltshire about local traffic being able to negotiate around contractors in the C60.

Mr Holgate suggested an exchange of information about broadband speeds, ISP costs, etc. This was agreed.

- Playing Field – Mr Woods declared his interest. It was agreed that there was no budget available to do any works as discussed in the July meeting. Next year the matter could be considered as two possible operations: a] tarmacing the entrance slope and b] possible Perfo matting in the field to provide parking. Recent emails received by Mr Smith indicated that the Village Hall might no longer be willing to finance construction work. Mr Woods was mandated to take this forward in due course including investigating grants, the highways streetworks issue and planning permission. It was agreed that once more detail was available 3 quotes would be sought.

The tarmacing was more important than the Perfo. Already the possible removal of the swings and insurance requirements had been investigated by Mr Woods. Herring bone parking down to the Village Hall hard standing with a charge for residents' permits to park would be considered. Mr Woods would notify Mr Nigel Charles.

- Possible new planning application – Silage etc structures – Following discovery that the possible meeting with Mr Butler in Bromham had not been specifically arranged by Mr Whitehouse for Etchilhampton residents it had been cancelled by him as people had withdrawn their wish to attend. Mrs Bridewell said she would like it to have gone ahead as she had wanted to attend. Mr Whitehead had been reminded of the promise last time of a meeting of Mr Butler and his agent with

residents in Etchilhampton and a site visit which had never been followed up by the applicants.

4 Questions/Points from the Public

None.

5 Treasurer's Report and approval of payments

Mr Nash reported:

- The auditors had approved the accounts and governance report for 2016/7.
- The gazebos had been purchased for £1109.07 (£924.22 net) and the shed £670 (net £558.33) leaving £296.52 VAT to reclaim. Two donations from the Village Hall Social Committee of £1366.00 and £400.00 had been received.
- Mr Paul Smith had been paid £60 for tree work behind the Old School House
- Playing field hedge cutting – the contractor's cost would be shared with Mr and Mrs Wimble.
- Mr D L Stevens was authorised to receive £640.00 for two grass cuttings of the playing field.
- Mr Hopgood had not yet repaired the playing field seats but had quoted £200.00. Mr Nash would keep his eye on this.
- Two payments of £35 to the Information Commissioner's Office for the appointment of Mr Woods as Data Controller, one UK and the other under new EU rules, were authorised if needed. Mr Woods was authorised to apply for a new computer and printer to cope with PC matters.
- The Council's contribution (£75) to Wiltshire for the erection of the "Slow Children" road sign would be paid when invoiced.

All these payments were agreed and authorized.

- New external Auditors – these would be PKF Littlejohn. Mr Woods would enquire about exemption from auditors' fees as the Council was very small
- Budget and Precept 2018 – Mr Woods declared his interest. Mr Nash's helpful Budget papers were considered. Mr Woods explained that though he had personally paid Mr Kernon's bill last year for agricultural advice on the Butler/Curnick application he would not do so again. Some Councillors thought that others (unspecified) might contribute if necessary.
- It was agreed to precept for £3000.00 as Mr Nash had suggested. The relevant paperwork was agreed and signed for submission by Mr Nash to Wiltshire.

6 Correspondence and Consultations (see Annex) – to agree action not otherwise on Agenda

- Wiltshire Scheme for World War I Commemorative Tree Planting – Mr Woods declared his interest. It was agreed to locate WWI Commemorative Trees just outside the fence on the west side of the playing field. Details were not yet available from Wiltshire but species known to be susceptible to disease: ash, oak, etc should be avoided. Silver birch were a suitable species for a mixed planting.
- Wiltshire Car Parking Consultation – No-one had any comments on this. NFA
- Wiltshire Local Plan Review – consultation deadline 19 December 2017 - No-one had any comments on this. NFA.
- Road C60 Danger – It was agreed to take no further action at this stage in the light of the negative response from Councillor Mrs Wayman.
- Wessex Regional Flood paper - No further action was needed at this stage.

7 Reports of Meetings

- Wiltshire Waste, meeting with Mr Nigel Grist - A useful meeting had been held with Mr Nigel Grist but no follow up action had been taken. It was not clear why Mr Grist seemed strongly opposed to the use of evergreens.
- Annual Parish Meeting (26 May 2017) – The Annual Parish meeting had not been attended by Councillor Mr Whitehead due to a diary misreading by him. The minutes would be discussed at the next APM.

8 Planning Applications

- Wiltshire Waste Recycling (17/05091/WCM) – The Council’s strong objections were set out on the Wiltshire Planning Website. Particular Highways objections had been the subject of separate correspondence with Councillor Mrs Wayman and were awaiting a reasoned reply from her. No reported outcome on the application had yet been notified to the Council by the officer, Mr O'Donoghue.
- Possible new application by Mr Butler/Mr Curnick (see Item 3, above) - Mr Woods declared his interest in a possible new application by Mr Butler/Mr Curnick. No further action would be taken at this stage following the unsatisfactory responses from Mr Alistair Cunningham at Wiltshire to correspondence sent by Mr Smith in Mr Woods’ absence [see Annex]. Everything hinged on an application being made.

9 Governance

Standing Orders: Data Control

After discussion of Data Control, the Standing Orders would be amended to provide that Mr Woods would be the Data Controller for the Council if needed. Not every Parish Council eg Bishop's Cannings had registered as Data Controllers. Councillors were reminded of their data obligations as shown by Wiltshire Notice 332 and the need to notify Mr Woods of any information/requests/material they received.

It was agreed that correspondence could be circulated with Councillors and action taken by the Clerk on responses received without having to call specific meetings.

Other changes to the Standing Orders could be made by the Clerk and approved accordingly.

10 Other Business

Mr Woods reported that:

- The broken finger post on the Coate corner could not be included in Wiltshire’s highways repair budget for this year and would therefore be carried forward
- The Stewards had been asked to focus on gullies, grips, blind spots, verges and potholes particularly on the C60. They had been asked to review the condition of the C60 after the harvesting and hence farm vehicle damage had ended.

There being no further business the meeting closed.

ANNEX

- 1 – Wiltshire Council correspondence on possible planning application from Manor Farm, All Cannings. [To Mr Cunningham 30/06/17, reply from Mr Cunningham 27/07/17, reply to Mr Cunningham 01/08/17]
- 2 – NWDAONB objections to Waste Site 17/05091/WCM - Wiltshire website
- 3 – PC's letter to WC with comments on 17/05091/WCM and further correspondence - Wiltshire website
- 4 – Letter to Councillor Mrs Wayman re traffic in C60 road and her response
- 5 – Wiltshire Council Briefings
 - Waste Survey (330)
 - Data Controllers (332)
 - Families and Children's and Public Health Services - drug issues (334)
 - Families and Children's Services (335)
 - Pension Fund (336)
- 6 -World War I Commemorative Tree Planting Scheme
- 7 – Wiltshire Car Parking Consultation
- 8 - 17/07893/TCA - Application to work on trees at 4, Manor Farm Cottages
- 9 - 17/08724/TCA - Application to work on trees, Manor Orchard
- 10 – Wiltshire Plans to 2036 – Wiltshire Local Plan
- 11 – Wessex Regional Flood and Coastal Committee (WRFCC) updated Strategy for 2017/2021