

**AGENDA FOR ETCHILHAMPTON PARISH COUNCIL MEETING ON TUESDAY
1 MAY 2018 AT 8.15pm IN THE VILLAGE HALL**

AGENDA

- 1 Declarations of Interests and Dispensations Requests
- 2 Minutes of the last meeting
- 3 Matters Arising
 - Broadband, latest news
- 4 Questions/Points from the Public
 - Removal of Caravans on Etchilhampton Hill
- 5 Treasurer's Report and approval of current invoices and payments
 - IT grant – received £1,068.93
 - WALC subscription - £58.09
 - Wiltshire Child Warning Sign - £75
 - St Andrews Church green waste emptying - £48
 - Mr Roberts's invoice for safety report on playground equipment -
 - Mr Hopgood's invoice for repairs to playground seats -
 - Mr D Stevens invoice for grass cutting -
- 6 Annual Governance and Accounts
 - a List of expenditure over £100, including invoices
 - b Register of assets
 - c Risk register, analysis + safety report from Mr Roberts
 - d Receipt and consideration of internal auditor's report and internal controls
 - e Consideration and approval of annual governance statement by resolution
 - f Consideration of accounting statements from the RFO/Treasurer by the Council
 - g Approval of annual accounting statements by resolution
 - h Consideration and approval of dates for public inspection of accounts to be published by RFO
 - i Approval of Exemption Certificate for Council under £25.000 for Clerk to send to auditors
 - j Any other documents for publication
- 7 Correspondence and Consultations (see Annex) – to agree action not otherwise on Agenda
- 8 Reports of Meetings
 - Data protection Wiltshire short seminar
- 9 Playing field update
 - To consider the latest developments re access slope, including site visit with Wiltshire, and repairs to playing field seats
- 10 Planning Applications
 - Lydeway possible Station proposals. To receive an update
 - 18/01493/TCA – to fell beech tree at The Lodge. No objections.
- 11 Ordinary Governance – to receive an update on:

- IT grant and equipment - £1,068.93
 - Data protection
 - Standing Orders amendments:
 - To agree that contracts below £10,000 do not require 3 tenders
 - To agree that the Council can go into closed session for data protection and commercial secrecy purposes
- 12 Dates and invitations for annual meetings in May
- Annual Parish Council Meeting – 22 May, 8.15pm
 - Annual Parish Meeting – 24 May, 7pm
 - Proposed invitees for 24 May: Mr Philip Whitehead, Wiltshire Councillor; Neighbourhood Police Team
- 13 Other Business
- Wiltshire Child Warning Sign

M Woods, Clerk

ANNEX

- 1 Agenda and supplement for the Devizes Area Board meeting on 19 March 2018
- 2 Wiltshire Briefing Notes:
 - Note 332 – Wiltshire Data Protection individual Councillors
 - Note 343 – Waste Services update
 - Note 344 – Wiltshire Housing Land Supply Statement 2017
 - Note 345 – Wiltshire Data Protection Regulations