

**ETCHILHAMPTON ANNUAL PARISH COUNCIL MEETING ON MONDAY 20 MAY 2019
at 7.30pm in the VILLAGE HALL**

AGENDA

- 1 Appointment of Chairman, Vice-Chairman, Clerk/Proper Officer and Treasurer/Responsible Financial Officer
- 2 Declarations of Acceptance of Office
- 3 Declarations of Interests and Dispensations Requests
- 4 Register of Councillors' Interests – to confirm up-to-date and notify Wiltshire Council and the Clerk of entries
- 5 Authorisation and adoption of revision of all governance provisions
- 6 Appointments to outside bodies – Devizes Area Board, DCATG
- 7 Minutes of the last meeting
- 8 Mr Roberts' safety report
- 9 Matters Arising
 - a BT kiosk
 - b Defibrillator
 - c Street light at Church Farm
- 10 Questions/Points from the Public
- 11 Treasurer's Report; invoices and payments
 - Playing Field slope - Molloy invoice £7,150.50
 - Zurich Insurance - £446.66
 - Mr Roberts invoice - £
 - WALC subscription for 2019 - £59.96
 - Mr Kernon's invoice - £204.00
 - Wiltshire Council Church rubbish bin - £50
- 12 Annual Governance and Accounts
 - a List of expenditure over £100, including invoices
 - b Register of assets
 - c Risk register, analysis + safety report from Mr Roberts
 - d Receipt and consideration of internal auditor's report and internal controls
 - e Consideration and approval of annual governance statement by resolution
 - f Consideration of accounting statements from the RFO/Treasurer by the Council
 - g Approval of annual accounting statements by resolution
 - h Consideration and approval of dates for public inspection of accounts to be published by RFO
 - i Approval of Exemption Certificate for Council under £25.000 for Clerk to send to auditors
 - j Any other documents for publication
- 13 Correspondence and Consultations (see Annex) – to agree action not otherwise on the agenda

- 14 Reports of Meetings
- 15 Planning Applications
 - a Manor Farm, All Cannings - 18/05984 and 18/05990. To receive an update and confirm further action
 - b 8-9 Etchilhampton - 19/04017/TCA. To remove 3 Hawthorn/Blackthorn trees and remove overhanging branches of ash tree trees
- 16 Annual Parish Meeting – to note arrangements for the APM on Thursday 30 May 2018 at 7pm in the Village Hall.
- 17 Parish Stewards – to ask the steward to cut grass on visibility problem areas on C60 road.
- 18 Fete - To approve use of the playing field by the Village Hall Social Committee for the 2019 Fete.
- 19 Other Business

M Woods

ANNEX

- 1 – CPRE Invitation to AGM on 20 June 2019
- 2 – Briefing note 19/011 – Consultation on vision for special schools
- 3 – Wiltshire Annual Town and Parish Council Report 2018/19