

**MINUTES OF ETCHILHAMPTON PARISH COUNCIL MEETING HELD ON MONDAY
26 NOVEMBER 2018 AT 7.30PM IN THE VILLAGE HALL**

Present: Mrs Bridewell, Mr Nash, Mr Smith and Mr Woods (Chairman)

Apologies: Mr Holgate

In Attendance:

AGENDA

1 Declarations of Interests and Dispensations

Mr Woods declared his interests as an adjacent landowner in Items 3d, 7a and 9b below and was granted dispensation to speak and vote for 4 years or for the duration of the items.

2 Minutes of the last meetings – 22 May and 17 August

The Minutes of the meetings held on 22 May and 17 August were approved and signed.

3 Matters Arising

- a Stile near No5 Church View – Mr Nash confirmed that he had now repaired the stile so no further action was required.
- b Risk register – Mr Roberts' Safety Report was considered and noted for no required safety action. His invoice of £200 was approved. (See Item 5c, below). The register needed to cover possible by-election costs.
- c Goalposts – Mr Marcus Bridewell had kindly raised the sloping goalpost to make it level. Any further action would need to be considered after the winter wet weather.
- d Playing field access slope – Mr Woods reported that the possible Big Lottery grant was still with the Lottery Fund for decision. He reminded the Council that the Fund had warned that applications could take three months to be considered.

4 Questions/Points from the Public

- a Etchilhampton/Coate verge erosion – Mr Woods reported that Wiltshire had agreed to repair the verges on this road in due course.

5 Treasurer's Report and approval of current invoices and payments

Mr Nash and Mr Woods reported:

- a External Audit report – No external auditor report was needed because the auditor had been satisfied that the accounts were exempt.
- b Lloyds Bank - £2,2921.23 after payment of Mr D Stevens grass cutting invoice £230 (ratified)
- c Mr Roberts's invoice - £200 (ratified)
- d Mr Kernon's invoices - £162 and £202.50 were ratified.
Mrs Bridewell said that she did not think the Council should bear the cost of attendance etc by Mr Kernon at any Planning Committee hearing. It was therefore agreed that Mr Woods would send a request to those who had objected to the planning applications asking for contributions.
- e ICO Registration - £40 (ratified)
- f Budget and Precept 2019/2020 – After consideration of the budget and possible extraordinary expenses such as the costs of a contested by-election it was agreed that the Precept should be gradually increased and for 2019/20 it was set at £3,250.00. Mr Nash would send the signed relevant forms to Wiltshire.

6 Correspondence and Consultations (see Annex)

It was agreed that the Parish Stewards be asked to continue to clear grips, gullies, verges and banks, specifically making visible the salt/grit bin at the bus shelter opposite Manor Farm Lane.

No further action on the other items was required.

7 Planning Applications

- a Manor Farm (All Cannings) 18/05984 and 18/05990 - Mr Woods reported that the Planning Officer had not yet produced his report so it was not known whether the matter would go to a hearing of the Planning Committee. He was authorised to carry on dealing with this matter as he considered appropriate. The Council was reminded of the rules relating to Committee Hearings previously circulated on 8 October 2018.
- b Box Hedge Cottage 18/11038/TCA. Fell horse chestnut tree – No objections.

8 Reports of Meetings

- a Annual Parish Meeting – All Councillors had attended this meeting and no one wished to raise any points.

9 World War I Commemorations

- a Commemorative Beacon – 11 November. The Beacon Bonfire, preceded by nibbles in the Village Hall on 11 November, had proved very popular and successful. Mr Woods had thanked Messrs Frank and Alec Edwards for permitting the use of their field and Alec also for collecting wood and building a magnificent bonfire. The Social Committee had also been thanked by Mr Woods for laying on the nibbles.
- b Commemorative Trees – Mr Woods reported that he had, on advice from the Hillworth Park groundsman, immediately planted two wild cherries and four rowan seedlings with protective tubing and support canes between the playing field fence and the lane as requested by the Council. Councillors were somewhat surprised that seedlings rather than saplings had been provided. Mrs Bridewell confirmed that she would request the Social Committee to purchase a sufficient length of hosepipe to reach from the outside tap on the hall to the new seedlings. The hose/s would be stored in new shed behind the Old School House.

10 Governance

- a Standing Orders – Revisions were agreed and Mr Woods authorised to continue further revisions as necessary.
- b GDPR Data Protection – The Council was now registered with the Information Commissioner but they had not yet clarified a number of issues which Mr Woods had raised with them.
- c Register of Councillors’ Interests – Councillors were reminded to update their entries or report no change to Wiltshire as appropriate. Mr Woods was asked to re-circulate the relevant links and forms.

11 Other Business

- a Mrs Bridewell would provide Mr Woods with a key to the new shed to have some copies made if possible.

There being no further business the meeting closed.

ANNEX

- 1 – Parish Stewards next date – 11 Dec
- 2 – Wiltshire Briefing Notes:
 - a - 360 – Waste Management
 - b – 370 – Council Tax Single Person Discount Review – No comments
 - c – 371 – Social Housing and Rough Sleeping Strategy – No comments
 - d – 372 - A vision for special education in Wiltshire
- 3 – Electoral Boundaries consultation– No comments
- 4 – NWDAONB Management Plan Review 2019-24 – No comments
- 5 – Wiltshire Police request of Views on Equality and Diversity in Policing – No Comments
- 6 – Wiltshire Local Plan Review Update to 2036 (Briefing Note 368) – No comments
- 7 – Wiltshire Council – Focussing on the Future, Meetings – No comments
- 8 – Wiltshire Police Commissioner Annual Report
- 9– Invitation to Carol Service on 4 December
- 10– Scam mail – Letter from Royal Mail
- 11– Temporary Closure of Etchilhampton/Coate Road 19-21 November
- 12 – Police call for volunteers for auditing the Police Commissioner – No comments
- 13 – Campaign for Flood Action
- 14 – Flood Wardens Workshop – 14 Nov 2018 – No comments
- 15 - 2, The Green – 18/09414. Work on Trees – No comments
- 16 – Police Local Report – Oct 2018
- 17 – Councillor Wayman’s Newsletters of Sept and Oct 2018