

**MINUTES OF ETCHILHAMPTON PARISH COUNCIL MEETING HELD ON  
MONDAY 18 NOVEMBER 2019 AT 7.30pm IN THE VILLAGE HALL**

**Present:** Mrs Clark, Mr Nash, Mr Smith and Mr Woods (Chairman)

**Apologies:** Mr Hanson

**In Attendance:** Mrs Cowdry and Mr & Mrs Garland

**AGENDA**

**1 Declarations of Interests and Dispensations**

- Mr Nash declared his interest due to a family connection to the applicant in Item 9a and was given a dispensation to participate but not vote in the discussions.
- Mr Woods declared his interest as an adjoining landowner in Item 9b and was given a continuation of his existing dispensation to participate and vote for 4 years or until conclusion of the issues.

**2 Appointment of New Councillors**

- a Mrs Clark and Mr Hanson were appointed to the Council to fill the recent vacancies. Proposed by Mr Woods and seconded by Mr Smith.
- b Mrs Clark signed the Code of Conduct, her declaration of acceptance of office and was asked to register her declaration of interests with Wiltshire. The other Councillors also signed the Code of Conduct.  
It was agreed to allow Mr Hanson to do all of (b) at a later date.

**3 Approval of the Minutes of the last meeting**

The Minutes of the last meeting were approved and signed.

**4 Matters Arising**

- a Playground Equipment Safety Report. This had now been received and the safety inspector, Mr Roberts, authorised to organise repairs to the swings and dealing with moles in the field.
- b Parish Stewards' Jobs. The list of jobs was confirmed.
- c Finger Post – Coate junction. Wiltshire had acknowledged this was their responsibility but had not yet done the repairs.
- d Outstanding registers of interests. All Councillors were reminded to update their registers of interests and notify Wiltshire as necessary.
- e Street lights - Church Farm, 4 Manor Farm Cottages, Two Trees. All these had now been repaired. It was agreed to send a thank you letter to Mr Tim Holgate for his great help in getting these sorted.
- f Defibrillator – There seemed to be some confusion as to who had the necessary information regarding the costs of new batteries/maintenance. Mr Nash was asked to speak to Mrs Hopgood to try and find out.

**5 Questions/Points from the Public**

- There was some concern that the village central track was very slippery as it was full of leaves. This was on the Stewards' list of jobs.
- A new pothole on the A342 just beyond the rubbish tip on the Devizes side was reported. Mr Woods would contact Mr Philip Whitehead about this.
- Mr Woods would explore a suggestion from the floor that the residents in the bungalows at 13-15 Church View might welcome help from a working party of volunteers to tidy up their front gardens.

## **6 Standing Orders and Financial Regulations**

The updated Standing Orders and Regulations were approved.

## **7 Treasurer's Report and approval of current invoices and payments**

a Mr Nash explained the list of invoices for payment/ratification of payment:

- D L Stevens £360.00 Grass cutting (May 2019)
- Email receipt from Bishops Cannings and Etchilhampton PCC £250.00 Churchyard maintenance.
- DPR Environmental £100.00 moles on the playing field
- D L Stevens £360.00 Grass cutting (July 2019)
- DPR Environmental £200.00 Safety inspections
- D L Stevens £360.00 Grass cutting (October 2019)

These were all agreed.

Lloyds Bank balance stood at £3,670.97

- b The external audit by PKF had given a clean bill of health.
- c It was agreed to consider current accounts, risks, the assets register and budget for next year at the next meeting.
- d The Precept for 2020/2021 could then be formalised to meet Wiltshire deadlines
- e The Lloyds Bank mandate signatures would need to be updated to include Mrs Clark and Mr Hanson. Mr Nash would organise.

## **8 Correspondence and Consultations**

- a BT Telephone Kiosk. It was agreed to respond to Wiltshire's consultation objecting to the removal of the telephone as suggested on previous occasions.
- b VE Day celebrations 8-10 May 2020. Following a report from the floor that the Village Social Committee had been disbanded, it was suggested to organise a "bring your own food and drink" picnic in May 2020. To this end a leaflet would be prepared and circulated around the village asking for suggestions and participation. An open meeting could be organised in late January to discuss suggestions and take matters forward.
- c It was agreed to approach a local resident re refreshing the signage outside 1 Church View. The Council would pay for the work and any necessary materials.
- d There was no further action regarding the items in the Annex.

## **9 Planning Applications**

- a 19/09856 –Tichborne Farm. Alteration and extension of existing detached ancillary outbuilding. Mr Nash had declared his interest (see Item 1a, above). No objections were raised. Wiltshire would be notified accordingly.
- b 18/05984 and 18/05990 – Manor Farm, All Cannings. Mr Woods had declared his interest. There was still no news of the new track application.

## **10 Reports of Meetings**

- a Parish Meeting held on 30 May 2019 – The Chairman reported briefly on the discussions at that meeting attended by Councillors. The draft minutes had been posted on to the website.
- b Wiltshire Local Plan Review Consultation Event – 18 September 2019. The Council agreed that no action was required on this.
- c Devizes Neighbourhood Plan. Mr Woods reported on plans by Devizes Town Council to incorporate local villages in their proposed plan. Mr Woods had expressed concern that the views of villages would become lost in the weight of

Town's views. This was endorsed by other villages and Devizes had agreed to leave them out. The Council approved this stance.

**11 Other Business**

There being no further business the meeting closed at 9pm

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**ANNEX**

1 – Wiltshire Briefing Notes:

- Targeting Fly-tippers 19-030
- Salisbury Area economic recovery 19-017
- Surviving Winter Fund etc – 19-035

2 – Flyer re Devizes Half-Marathon

3 – Community Governance Review. No comments received