

**ETCHILHAMPTON PARISH COUNCIL MEETING 10 OCTOBER 2022 – ANNEX I**

**ETCHILHAMPTON PARISH COUNCIL EMPLOYMENT OF MRS CINDY WIMBLE AS TRAINEE/PROBATIONARY CLERK**

- 1 This Contract is made on 10<sup>th</sup> October 2022 between Etchilhampton Parish Council and Mrs Cindy Wimble of Church Farm, Etchilhampton, Devizes, Wiltshire SN10 3JL (The Parties).
- 2 The Parties hereby agree that the Council is employing Mrs Wimble as a volunteer unpaid trainee/probationary Parish Clerk. Mrs Wimble will act voluntarily in full co-operation with the Council, particularly any guidance given to her by Mr Woods on behalf of the Council who is hereby authorised to acts as he sees fit.
- 3 The Council will add Mrs Wimble to its staff insurance protection provisions in its policy with Zurich Insurance, if necessary.
- 4 Neither Party will do anything which could make Mrs Wimble a remunerated member of staff such that the provisions of PAYE apply to the Council.
- 5 Either Party can at any time request changes to this Contract which shall not be unreasonably refused.
- 6 The objective is to put Mrs Wimble in a position where she feels confident that she can discharge all the mandatory duties of a Clerk and then take over the Clerkship.
- 7 The Council and Mrs Wimble will conduct their affairs on a friendly and as informal basis as possible at/or between Council meetings.
- 8 Any disagreements between the Council and Mrs Wimble will, so far as possible, be resolved by mutual consent and recorded in the Minutes of a Council meeting.

This Contract is signed by Mr Peter Hanson (Chairman) on behalf of Etchilhampton Parish Council this 10<sup>th</sup> day of October 2022

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and also by Mrs Cindy Wimble

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Both signatures have been applied at the meeting where this is agreed and witnessed at the meeting by two other Councillors present.

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