

**AGENDA FOR ETCHILHAMPTON ANNUAL PARISH COUNCIL MEETING TO BE HELD
ON 22 MAY 2025 AT 6.30pm IN THE VILLAGE HALL**

AGENDA

- 1 Appointments of Chairman, Vice-Chairman, Treasurer/Responsible Financial Officer, Internal Auditor and Clerk/Proper Officer
- 2 Declarations of Acceptance of Office
- 3 Declarations of Acceptance of Code of Conduct by all Councillors
- 4 Register of Councillors' Interests – To confirm up-to-date and notify Wiltshire Council and the Clerk of any changes
- 5 Declarations of Interests and Dispensations Requests
- 6 Apologies for absence
- 7 Treasurer's Report
 - A To receive the RFO's report, including list of invoices for payment/ratification
 - B **AGAR** - To consider the annual accounts and approve AGAR governance papers in the mandatory prescribed order:
 - i List of expenditure over £100, including invoices
 - ii Register of Assets
 - iii Risk Register, analysis and safety Report from Mr Roberts successor
 - iv The Internal Auditor's Report
 - v Accounts, variances and bank reconciliation
 - vi Consideration and approval of annual governance statement **by Council Resolution**
 - vii Consideration and approval of the annual accounting statements from the RFO/Treasurer **by Council Resolution**
 - viii Consideration and approval of dates for public inspection of accounts to be published by the RFO
 - ix Approval **by Resolution** of the Exemption Certificate for Councils with accounts under £25,000 for Clerk to send to external auditors
- 8 Approval of the Minutes of the last meeting – 17 February, 2025
9. Matters Arising
 - a) New playground risk assessor
 - b) Traffic speed survey
 - c) Village gates
 - d) Churchyard maintenance
 - e) Etchilhampton footpaths
 - f) Parish Steward
- 10 Questions/Points from the Public
- 11 Correspondence and Consultations

- 12 Planning Applications
All Applications received since the last meeting have been approved.
- 13 Other Business
 - Agenda for Parish Meeting on 22 May 2025 at 7.45pm.

C Wimble, Clerk
www.etchilhampton.uk